

COMMISSION MEETING MINUTES
June 10, 2014

The Board of Davis County Commissioners met in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah on June 10, 2014 at 10:00 am. Members present were: Commissioner Louenda H. Downs - Chair, Commissioner John Petroff, Jr., Clerk/Auditor Chief Deputy Audit/Finance Curtis Koch, Chief Deputy Civil County Attorney Neal Geddes, and Deputy Clerk/Auditor Janet Hanson.

Robert Smith, Davis County Public Works Chief Deputy Director, led the Pledge of Allegiance. All in attendance were invited to stand and join in.

Special
Meeting with
Clinton City
Council

Commissioner Downs announced this evening at 7:00 pm the Commissioners will be meeting in coordination with the Clinton City Council during their meeting to be available for the purpose of receiving and sharing information with the Council and citizens. This is an effort by the Commissioners to make themselves available in each of the cities.

Consolidated
Plan #2014-184
Davis
Community
Housing
Authority

Jan Winborg, Davis Community Housing Authority (DCHA) Director, presented a request for approval of the Certification by State of Local Official of PHA Plans Consistency with Consolidated Plan #2014-184. Jan indicated DCHA received \$176,520.00 from the Dept. of Housing and Urban Development to help modernize their public housing units. With these funds DCHA plans to: have an energy audit; upgrading windows in 16 units; 95% efficient gas furnaces; site concrete; and re-roof a 4-plex. Jan indicated funding continues to be reduced. Commissioner Petroff made a motion to approve. Commissioner Downs seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Commissioner
Millburn
excused

Commissioner Downs excused Commissioner Millburn who is out of town attending a conference in Kentucky with the Wasatch Front Regional Council.

Notice of
Award to
Ascent
Construction
for the
construction of
the new
Kaysville
Branch Library

Barry Burton, Davis County Planning Director and Project Manager of the new Kaysville Branch Library project, requested approval of a Notice of Award to Ascent Construction for the construction of the new Kaysville Branch Library. They submitted the low bid of \$3,594,500.00. Barry provided the following update of the project. The initial geotechnical study of the site indicated there was a significant amount of fill material that needed to be excavated as it was unsuitable to put footings or a building on. During the bidding process the excavation was started by Public Works. It was discovered, during the excavation, some debris that kept going down which was an indication they were not down to native soil. When they found the bottom of the debris they found some loose clay material which was remnants of a stream bed. This had not been discovered in the initial analysis. A subsequent analysis was done to determine whether we could proceed with the building. That analysis has been completed. They can proceed with the building now. It is anticipated there will be a significant change order immediately because of the findings. There are a few options available to deal with the problem, but they have yet to settle on one option. However, they are ready to move forward. They have worked with the geotechnical engineers, Gordon Geotechnical, the architect, and structural engineer. Ascent is aware of what is going on and there is a meeting scheduled for tomorrow to go over everything with them. Commissioner Petroff made a motion to approve. Commissioner Downs seconded the motion.

Agreement
#2014-185
SirsiDynex to
upgrade
Library's
computer
catalog

Chris Sanford, Davis County Library Director, introduced Jerry Meyer, Davis County Library Chief Deputy Director, who presented agreement #2014-185 with SirsiDynex to upgrade the Library's computer catalog software. It is two different upgrades in one. The first part is called Enterprise and will make their

software catalog much more graphical and will have faceted searching. Part two relates to e-books and downloadable audio books integrated into the catalog which is becoming a bigger factor in the usage of the Library. It is a payable amount of \$15,740.00. They will keep the old version of the catalog, as well as the new catalog, available to the public. Contract period is June 10, 2014 – June 9, 2019. Commissioner Downs commented on how libraries have adjusted to technology and moving forward doing great things. They are still offering the traditional things as well. Commissioner Petroff made a motion to approve. Commissioner Downs seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Library Board appointment – Mary Lynne Morgan Chris introduced Mary Lynne Morgan. Mary Lynne grew up in Kaysville and graduated from Davis High School. She also graduated from the University of Utah in Elementary Education with a minor in Fine Arts. While in college she worked at the Kaysville City Library. Mary Lynne is married to Todd Morgan and they have three daughters, one son-in-law, and three grandsons. They all reside in Kaysville. She enjoys quilting, reading, gardening, traveling, art and people. Commissioner Downs mentioned that Mary Lynn has also helped with the Davis County Art Committee and is active in the community. She remembers Mary Lynne from their Davis High days. Chris requested Mary Lynne fill the unexpired Library Board term of Jamie Rasmussen, who has moved out of the County and resigned from the Board. This term ends January 31, 2017. Mary Lynn will then be eligible to serve two consecutive terms. Commissioner Petroff made a motion to approve. Commissioner Downs seconded the motion. All voted aye.

Agreement #2014-186 Morgan Pavement to seal various County properties and roads Robert Smith, Davis County Public Works Chief Deputy Director, presented agreement #2014-186 with Morgan Pavement to seal various Davis County properties parking lots (Davis Conference Center, Valley View Golf Course, Davis Park Golf Course, Animal Care & Control, and Legacy Events Center) with Axys Mastic Sealer and will re-stripe. They will also apply Onyx Mastic Sealer to various Davis County roads and will re-stripe. He emphasized it is not a slurry seal, it is a mastic seal, which is a two-coat application. The payable amount is \$190,949.02. The contract period is through August 31, 2014. Commissioner Petroff made a motion to approve. Commissioner Downs seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2014-187 Solutions II for management of Spillman server Mark Langston, Davis County Information Systems Director, presented agreement #2014-187 with Solutions II to facilitate the management of a single site Spillman server infrastructure. The one-year warranty has expired and they are now moving to maintenance to keep it on-line for the Sheriff’s dispatch and cities. The payable amount is \$59,100.00. The contract period is for three years. Commissioner Petroff made a motion to approve. Commissioner Downs seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Amendment #2013-115A with Woods Cross City for 2014 animal control services Clint Thacker, Davis County Animal Control Director, presented amendment #2013-115A with Woods Cross City for 2014 animal control service costs of their multi-year agreement. The receivable amount is \$15,072.90. Contract period is January 1, 2014 – December 31, 2014. Commissioner Petroff made a motion to approve. Commissioner Downs seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Approval of recommendation #2014-188 to utilize Davis County Corridor Preservation funds to acquire 7 properties for the West Davis Corridor w/ Tony Thompson, Davis County Planning Department requested approval of Davis County Council of Governments’ (COG) May 21, 2014 recommendation #2014-188 to utilize the Davis County Corridor Preservation funds being held by the State for advance acquisition of seven properties for the West Davis Corridor (a Utah Department of Transportation (UDOT) project as recognized on the 2014 Davis County highway corridor preservation projects priority list). Commissioner Petroff, as COG Chair, recollected there has been previously purchased properties but they were not from these funds. He believed they were UDOT funds. He indicated these seven properties either have particular hardships or imminent development. Tony

budget change

indicated the property owners have made application for purchase to UDOT. UDOT has come to the County to utilize the funds that have been held by Davis County for the corridor preservation. They are vacant properties. There have been no threats toward them to make them sell the property. Commissioner Downs noted, upon approval, there is an associated budget change. Even though the corridor preservation money is assessed here in Davis County it is housed by the State. It is counted on our books even though usage is not on our books. She asked Curtis Koch for clarification. Curtis explained, while the County can levy the tax, the State collects the tax, and then they hold it. This would be a reimbursement. The budget change, to match that amount, is for \$6,498,100.00. Once Davis County expends the money, the County will be reimbursed by the State for that amount.

<u>Increase</u>	<u>Decrease</u>	<u>Account Name</u>	<u>Account Number</u>	<u>Dollar Amount</u>
(X)	()	Corridor Preservation	10-4150-292	6,498,100
(X)	()	Corridor Preservation	10-3113-000	6,498,100

Commissioner Petroff made a motion to approve. Commissioner Downs seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Improvement agreement and grant of lien #2014-189 with Summer Taylor & Gavin Taylor

Tony Thompson presented improvement agreement and grant of lien #2014-189 with Summer Taylor and Gavin Taylor for postponement of installation of public sidewalk, curb and gutter improvements on property tax ID #12-096-0065. Commissioner Petroff made a motion to approve. Commissioner Downs seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Introduction of Randy Jeffries and Dian McGuire of UDOT

Commissioner Petroff recognized Randy Jeffries and Dian McGuire from UDOT in the audience. He thanked them for all their efforts, not only for the whole West Davis Corridor project, but also on this portion by getting underway with the purchase of some of the right-of-way. He gave his appreciation for all they do. Commissioner Downs noted there has been a lot of planning and discussion that goes into the preparation for the culmination which is then presented at meeting. Tony indicated the next milestone is the record of decision which is on schedule for later this year. Upon that decision they can proceed with more acquisitions.

Agreement #2014-190 Ut Dept of Health Cluster 9 programs w/ budget change

Lewis Garrett, Davis County Health Department Director, presented the following:

Agreement #2014-190 with the Utah Dept. of Health for Cluster 9 funding for the Comprehensive Cancer Control Program and Policy and Environmental Cancer Control Interventions. It is in the receivable amount of \$19,990.00. The budget change reflects unanticipated additional funding of \$9,990.00:

<u>Increase</u>	<u>Decrease</u>	<u>Account Name</u>	<u>Account Number</u>	<u>Dollar Amount</u>
(x)	()	Cancer Promotion	15 - 3340 - 03 5	9,990.00
(x)	()	Misc Expenditures	15 - 4313 - 610	9,990.00

Contract period is July 1, 2014 – June 30, 2015. Commissioner Petroff made a motion to approve with the associated budget change. Commissioner Downs seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Explanation of State Audit of their Weatherization Program accounts

Lewis explained the State had performed an audit of their Weatherization Program contract that found an accounting error was discovered where they utilized funds from one fund that should have come out of another. It was a substantial amount (\$1million+). They had to go to all the grantees, get that money back and redistribute it appropriately. But the State is still keeping the County whole in its funding for the program. The following amendments reflect the State’s “housekeeping” efforts:

Amendment #2014-127A UT Dept Workforce Services - Weatherization

Amendment #2014-127A with the Utah Dept. of Workforce Services, Housing & Community Development Division (State contract #14-2170) providing funding for the LIHEAP, Weatherization Assistance Program for 2013-2016 eligible households within Davis, Morgan and Weber Counties. The increase is from a recent contract (now closed) for Weatherization field guides which is now being rolled into this contract. The receivable amount is \$628,448.13. Contract period is October 1, 2013 – June 30, 2016.

Commissioner Petroff made a motion to approve. Commissioner Downs seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Amendment #20130384B
UT Dept Workforce Services - Weatherization

Amendment #2013-384B with the Utah Dept. of Workforce Services, Housing & Community Development Division (State contract #14-0102) decreasing receivable funding in the LIHEAP, Weatherization Assistance program by \$137,888.45. Original contract amount \$445,540.00. New contract amount is \$307,651.55. Contract period is October 1, 2012 – June 30, 2015. Commissioner Petroff made a motion to approve. Commissioner Downs seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Amendment #2012-204B
UT Dept Workforce Services - Weatherization

Amendment #2012-204B with Utah Dept. of Workforce Services, Housing & Community Development Division (State contract #12-2369) increases the receivable funding amount by \$205,746.50 for a total receivable amount of \$936,469.50. Contract period is October 1, 2011 – June 30, 2015. Commissioner Petroff made a motion to approve. Commissioner Downs seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2014-191 UT
Dept of Health Cluster 3 Health Promotion programs

Agreement #2014-191 with the Utah Dept. of Health for Cluster 3 funding Health Promotion programs (EPICC (Environment, Policy & Improved Clinical Care); VIPP (Violence and Injury Prevention Program); Community Transformation; and Arthritis). It is a receivable amount of \$130,622.00. Contract period is July 1, 2014 – June 30, 2015. Commissioner Petroff made a motion to approve. Commissioner Downs seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Amendment #2010-2A
Altius Health Plans

Amendment #2010-2A with Altius Health Plans, Inc. to update certain reimbursement amounts (billing for vaccines for their enrollees). The contract period is May 27, 2014 until terminated. Commissioner Petroff made a motion to approve. Commissioner Downs seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Budget change for Health Dept for Mobile Environmental Lab

Curtis Koch, Davis County Clerk/Auditor Chief Deputy Audit/Finance, presented the following budget change for the Health Department.

<u>Increase</u>	<u>Decrease</u>	<u>Account Name</u>	<u>Account Number</u>	<u>Dollar Amount</u>
(x)	()	Vehicles	15 - 4313 - 745	\$ 20,000.00
(x)	()	Homeland Security	15 - 3340 - 010	\$ 20,000.00

It is grant funding from Homeland Security (#2013-604) which will fund the purchase of a mobile laboratory. Essentially, it is a converted ambulance that will be able to be mobile. They will be able to take Environmental Health equipment to a scene or on-site to run tests immediately so they will know what they are up against. There is a \$20,000.00 budget change increasing the 745 account in Environmental Health. There is also an addition of \$20,000.00 in revenue that will come from the grant to cover that. Commissioner Petroff made a motion to approve. Commissioner Downs seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor. It was noted that it is a regional asset that will be utilized throughout Northern Utah.

Amendment #2013-191A
UCCJJ additional SAFG award

Chief Deputy Kevin Fielding, Davis County Sheriff’s Office, presented the following:
Amendment #2013-191A with Utah Commission on Criminal Juvenile Justice (UCCJJ) for an additional 2014 SAFG (State Asset Forfeiture Grant) award of \$1,500.00. The funds will be used to purchase simunition gun training protective equipment. Contract period is July 1, 2013 – June 30, 2014. Commissioner Petroff made a motion to approve. Commissioner Downs seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2014-192 UT

Agreement #2014-192 with the Utah Dept. of Corrections for preventative maintenance for the Adult

Dept of
Corrections for
AP&P
maintenance

Probation and Parole Offices (AP&P). The receivable amount is \$9,316.08. Contract period is July 1, 2014 – June 30, 2015. Commissioner Petroff made a motion to approve. Commissioner Downs seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

MOU
#2014-193
USDA Forest
Service –
concurrent law
enforcement

Memo of Understanding #2014-193 with the USDA Forest Service granting Concurrent Law Enforcement Authority within Davis County. There is no funding involved. Contract period is from contract signing through July 1, 2016. Commissioner Petroff made a motion to approve. Commissioner Downs seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Security Plan
Updates for
District Courts
in Davis
County
#2014-194
#2014-195
#2014-196

Chief Deputy Fielding stated the following security plan updates are to be marked as PROTECTED for security reasons:

Security Plan Update #2014-194 with Second District Court for Davis County District Court, Bountiful Dept.

Security Plan Update #2014-195 with Second District Court for Davis County Justice Complex, Farmington Dept. (District Court, Juvenile Court & Justice Court).

Security Plan Update #2014-196 with Second District Court for Davis County District Court, Layton Dept.

Commissioner Petroff made a motion to approve Security Plan Updates for the District Court in Bountiful; the District Court in Layton; and the District Court, Juvenile & Justice Courts in Farmington.. Commissioner Downs seconded the motion. All voted aye. The documents are on file in the office of the Davis County Clerk/Auditor classified as PROTECTED.

Property Tax
Register
approved

Commissioner Petroff made a motion to convene as the Board of Equalization. Commissioner Downs seconded the motion. All voted aye.

Dale Peterson, Davis County Tax Administration Director, presented the Property Tax Register which reflected 20 corrections and one request for property tax exemption by the Bountiful Community Food Pantry. Commissioner Petroff made a motion to approve. Commissioner Downs seconded the motion. All voted aye.

Check registers
approved

Commissioner Petroff made a motion to reconvene Commission Meeting. Commissioner Downs seconded the motion. All voted aye.

Check registers as prepared by the Davis County Clerk/Auditor’s Office were approved with a motion from Commissioner Petroff. Commissioner Downs seconded the motion. All voted aye. The documents are on file in the office of the Davis County Clerk/Auditor.

No Commissioner comments.

No public comments.

Meeting adjourned.

Clerk/Auditor

Chair